

## MEDIATION REQUEST

Optional  Corporate  Obligatory  Imposed by a judge

Tick the mediation subsidiary you prefer:  Naples  Caserta  Salerno  Turin  Forio (NA)  Arzano (NA)  
 Aversa (NA)

Party/Parties filing the request for mediation:

1. \_\_\_\_\_, born in \_\_\_\_\_,  
on \_\_\_\_\_, taxpayer identification number \_\_\_\_\_  
VAT number \_\_\_\_\_, residence/head office in \_\_\_\_\_  
region/ area \_\_\_\_\_, address \_\_\_\_\_,  
N \_\_\_\_\_ ZIP code \_\_\_\_\_ tel./fax \_\_\_\_\_  
mob. \_\_\_\_\_

e-mail \_\_\_\_\_ 2.  
\_\_\_\_\_, born in \_\_\_\_\_,  
on \_\_\_\_\_, taxpayer identification number \_\_\_\_\_  
VAT number \_\_\_\_\_, residence/head office \_\_\_\_\_  
region/area \_\_\_\_\_, address \_\_\_\_\_,  
N \_\_\_\_\_ ZIP code \_\_\_\_\_ tel./fax \_\_\_\_\_  
mob. \_\_\_\_\_

e-mail \_\_\_\_\_ 3.  
\_\_\_\_\_, born in \_\_\_\_\_,  
on \_\_\_\_\_, taxpayer identification number \_\_\_\_\_ VAT number \_\_\_\_\_  
residence/head office \_\_\_\_\_ region/area \_\_\_\_\_,  
address \_\_\_\_\_, N \_\_\_\_\_ ZIP code \_\_\_\_\_  
tel./fax \_\_\_\_\_ mob. \_\_\_\_\_

e-mail \_\_\_\_\_ assisted by:  
\_\_\_\_\_, office address \_\_\_\_\_,  
tel./fax \_\_\_\_\_  
mob. \_\_\_\_\_,

e-mail \_\_\_\_\_ ASK this Mediation Organisation, represented by the  
(current) Managing Director, to summon:

1. \_\_\_\_\_, born in \_\_\_\_\_,  
on \_\_\_\_\_, taxpayer identification number \_\_\_\_\_  
VAT number \_\_\_\_\_, residence/head office \_\_\_\_\_

\_\_\_\_\_ region/area \_\_\_\_\_,  
address \_\_\_\_\_, N \_\_\_\_\_ ZIP code \_\_\_\_\_  
tel./fax \_\_\_\_\_ mob. \_\_\_\_\_  
e-mail \_\_\_\_\_ assisted by:  
\_\_\_\_\_, office address  
\_\_\_\_\_, tel./fax \_\_\_\_\_  
mob. \_\_\_\_\_,  
e-mail \_\_\_\_\_

Form MT7.002 Mediamo ADR Srl San Giacomo St., 30 80133 Naples Mediation organisation N228,  
registered with the Ministry of Justice on 12.04.2011 tel.: 0810609853 - e-mail: info@mediamoadr.it –  
Certified e-mail: mediamoadr@pec.it website: www.mediomoadr.it Page 2 of 3

\_\_\_\_\_, born in \_\_\_\_\_, on  
\_\_\_\_\_, taxpayer identification code \_\_\_\_\_ VAT number  
\_\_\_\_\_, residence/head office in \_\_\_\_\_ region/area  
\_\_\_\_\_, address \_\_\_\_\_, N \_\_\_\_\_ ZIP code \_\_\_\_\_  
tel./fax \_\_\_\_\_ mob. \_\_\_\_\_  
e-mail \_\_\_\_\_ assisted by:  
\_\_\_\_\_, office address  
\_\_\_\_\_, tel./fax \_\_\_\_\_  
mob. \_\_\_\_\_,  
e-mail \_\_\_\_\_ with a view to making an attempt to find an  
alternative conflict resolution regarding the question  
of: \_\_\_\_\_

A brief description of facts related to the case:

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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.  Estimated value of  
the conflict € \_\_\_\_\_.  The value is impossible to determine. The following documents are enclosed:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Place, date

Signature

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#### PRIVACY POLICY

This document informs you of the fact that our organisation processes your personal data in full compliance with all the legal regulations regarding personal data processing. Your data can be processed by the organisation only in case one of the conditions specified in the Art.6 of the European Data Protection Regulation 679/2016 is met. Mediamo ADR S.R.L. (VAT number 06794721214), legally represented by Maurizio Colella, with the registered head office in San Giacomo St., Naples, Italy, and subsidiaries in Forio (Naples), Salerno, Arzano (Naples) and Turin (telephone number: +39 (081) 060-9853; e-mail: info@mediamoadr.it; certified e-mail: mediamoadr@pec.it) is the data controller who manages and processes all the data.

- the data is processed by the data controller within the framework of its activities, for purposes connected to the process of mediation and to settling the conflict.
- due to the specific character of the personal data processed by the data controller, this data can include information that belongs to various categories, such as “sensitive data” or “legal data”.
- personal data is collected by the organisation through forms of request for mediation or agreement to mediation; this document is considered an addendum to the above mentioned forms.
- the processing of data is carried out through manual and IT tools. The way of collecting is closely related to the objectives they are required for. Data protection and non-disclosure are guaranteed.
- personal data required by the organisation has to be provided and a possible refusal to its collection might prevent the data controller from holding the mediation correctly.

- personal data shall never be disclosed to any third parties, with the exception of the data controllers, solely in cases when it is absolutely necessary.
- in accordance with the purposes of data collection mentioned above personal data is processed until the termination of the mediation and after the mediation is over in case it is necessary to fulfil legal, fiscal or contract obligations.
- The rights of data providers:

we would like to inform you that you can contact the data controller to claim your rights listed in the General Data Protection Regulation, in particular to get information on whether your personal data is processed by the organisation. If it is the case, you can get access to this data as well as to the following information:

- a) the purpose of data processing; b) the types of data processed; c) who this data has been, is or will be communicated to, especially in cases data is transferred to foreign countries or international organisations;
  - d) if applicable, the period of keeping the data, and in cases when the period is impossible to define, the criteria used to define this period;
- to ask the data controller to get access to your personal data and without any delay a possibility to rectify, complete, erase it, as well as restrict or block the related personal data processing. In addition, you have the right to data portability;
  - to make a claim to an authority or a watchdog;
  - to get information about the source where the data comes from;
  - be informed if these sources can be accessed by others.

Finally, we would like to inform you that your data will be:

- processed in a completely legal, transparent and correct way;
- collected for the above mentioned explicit and legitimate purposes and processed in a way that does not contradict these purposes.

The collected data will be:

- adequate, related and limited to what is necessary for the purposes of data collection;
- definite, and, if needed, updated, erased or/and rectified;
- stored in a way that allows the data controller to access it during and not after the period when it is required to reach the purposes of its collection;

- processed in a way that can guarantee the required level of data safety, including protection of the data with adequate technical and administrative means of illegal data processing or its loss, accidental destruction or damage.

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I, the undersigned, \_\_\_\_\_ having read the privacy policy and understood its content, authorize the data controller to process my personal data, including data belonging to special categories (sensitive or legal data) for the purposes specified in the privacy policy.

Place and date \_\_\_\_\_

Signature \_\_\_\_\_